

**Job Description:**  
**Academy Director and Adjunct Dance Faculty**

**Festival Dance & Performing Arts Association, Inc.**

**In residence at the University of Idaho**

University of Idaho; 875 Perimeter Dr MS 2403; Moscow, ID 83844-2403

Festival Dance is a vibrant arts non-profit that has been “Bringing the Arts to the People and the People to the Arts” for over 40 years through education, performance and outreach programs. The University of Idaho Dance Program offers a B.S. degree in Dance focused on healthy practice. Festival Dance and UI-Dance have supported dance education and experiences for our students and communities through a unique and long-standing partnership. We seek an outstanding professional with experience and passion for teaching youth, mentoring university students, and managing an academy.

**Reports to:** Festival Dance and Performing Arts Executive Director and UI-Dance Program Coordinators

**Salary/Hours:** \$32,000 full time annual salary

**Start Date:** July 1, 2020

**Minimum qualifications:**

- Master of Arts or Master of Fine Arts in Dance or demonstrated equivalent experience
- Expertise and experience in teaching and choreographing for a variety of ages and skill levels
- Expertise and experience teaching ballet and pointe
- Demonstrated experience working with a variety of constituents (dancers, instructors, parents, community volunteers, school administrators and teachers)
- Ability to operate in a dynamic and collaborative environment with flexibility and professionalism
- Ability to create a vibrant and encouraging learning environment

**Preferred qualifications:**

- Expertise and experience in teaching other dance forms and/or movement practices (i.e. modern, contemporary, African, jazz, hip hop, yoga, Pilates)
- Knowledge of dance academy management and administration
- Experience in choreographing, rehearsing and overseeing performance productions
- Background in dance pedagogy and desire to mentor young instructors and university students
- Professional performance experience

### **Essential Duties of the Position:**

Management of Festival Dance Academy – Successful candidate will manage multiple area academy locations. Duties include: hiring, supervising, and mentoring academy instructors; managing a budget as approved by the Festival Dance Board of Directors; scheduling of classes; communicating with parents; maintaining regular office hours; implementing safety protocols for academy classes, events and functions; producing academy performances; preparing monthly academy reports to present at board meetings; representing Festival Dance Academy at community events. As an integral part of Festival Dance, the Academy Director will work closely with the Executive Director and Board of Directors.

Dance Instruction/University Level – Successful candidate will provide 3 credits per semester (8-9 contact hours per week) of high-quality instruction in university-level dance courses including ballet and/or other forms arranged with UI Dance Coordinators. Candidate will be expected to create a comprehensive syllabus for courses taught, attend all required meetings, assess student progress, and adhere to UI Dance and University policies and procedures. Employee will report to UI Dance Program Coordinators for all matters related to university teaching.

Dance Instruction/Academy Level – Successful candidate will provide 6-8 contact hours per week of high-quality instruction in intermediate and advanced ballet, jazz or other technique courses offered by Festival Dance Academy. Other responsibilities include producing recitals and other performances such as children's parts for *The Nutcracker* and Festival Dance events. The candidate will also teach and manage summer classes culminating with performances at Moscow Farmer's Market.

### **Opportunities for growth:**

- Invited guest choreographer for annual UI Dance Fall Faculty Concert (additional compensation through the University of Idaho)
- Teach other University classes related to expertise, for additional compensation
- Enhance the collaborative relationship between Festival Dance and the University of Idaho Dance Program
- Grow Festival Dance Academy with new programs and increased enrollment
- Create new opportunities for mentorship of UI dance students as Academy instructors

**Benefits:** Six weeks of paid time off during the school year, including one week at Spring Break, one week at Thanksgiving, two weeks at Christmas, and two weeks in late July-early August.

**Working Conditions:** Work environment is a typical office setting with no hazardous duties. Moderate to heavy lifting up to 20 lbs is required on occasion. Stooping and bending is required when filing or in costume storage. Visual acuity and good motor coordination and finger dexterity are required to perform data entry and review work. **Must possess valid driver's license and reliable transportation with adequate insurance.**

In order to meet University of Idaho and Festival Dance Risk Management Policies, the candidate will need to pass a background check

**Application Instructions:**

Candidate should submit the following:

- Cover letter addressing interest and qualifications related to the position
- Curriculum Vitae
- Teaching Philosophy
- Contact information for three professional references (include name, title, email, and current phone number)
- Links to 3-5 video examples of teaching and choreography, illustrating work with a variety of skill levels

Please submit information to:

Deanna Bren, Executive Director of Festival Dance & Performing Arts Association

[dance@festivaldance.org](mailto:dance@festivaldance.org)

208-883-3267

Application deadline: April 1st for priority consideration. Open until filled.

For more information about Festival Dance and the University of Idaho Dance Program:

[www.festivaldance.org](http://www.festivaldance.org)

[www.uidaho.edu/dance](http://www.uidaho.edu/dance)



Festival Dance Academy is in residence at the University of Idaho Movement Sciences Department.